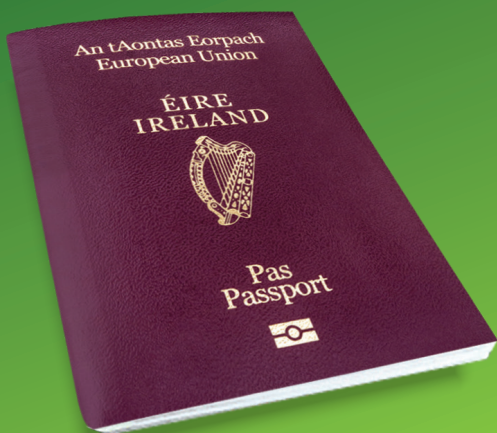


# Passport Express

Your Passport delivered to your door in 15 days.



Visit us at [anpost.ie](https://anpost.ie)



Do more.®

## How much does Passport Express cost?

The administration fee for handling, Express Post and processing of the passport application is €9.50 for one application, and €16.00 for up to four applications. This fee is in addition to the actual passport fee. The current passport fees under this service are as follows:

Single Application	€9.50
Up to four applications	€16.00

### Passport Fees

Standard 10 year Passport	€80.00
5 year Passport (for ages up to 18 years)	€30.00
Large Passport (66 page 10 year)	€110.00

## What to do?

- Complete your application form and have it witnessed in accordance with the Passport Service's requirements.
- Hand the envelope with the application form and relevant supporting documentation to your local Post Office counter clerk. Remember to leave the envelope open at this stage.
- The Post Office counter clerk will issue a receipt to you detailing the full costs and your passport application number. It is important to retain this receipt as the passport application number is a vital reference point for the Passport Service.

Payment can be made by debit card, cash or cheque (made payable to An Post and presented with a cheque guarantee card). The price you pay includes the Passport Express fee, delivery to the Passport Office, priority handling of your application and delivery to you in 15 working days.\*

\*15 Working days excludes weekends and Bank Holidays.

## Applying for your Passport

Passport application forms are available at your local Post Office, public library or Garda station. It is very important to complete and have your application form witnessed correctly.

Take time to read the Passport Application Form Notes that accompany each application form. These Notes explain how to fill in and support your application form. For further information on passports, please visit the Passport Service's website [passport.ie](http://passport.ie).

It should be remembered that incomplete passport application forms will result in a delay in the delivery of your passport. In such cases, the 15 working day service will not apply.

**APPLY EARLY AND WELL IN ADVANCE OF PLANNED OR ANTICIPATED TRAVEL PLANS**

**For information relating to application requirements or issuing of your passport, please contact:**

Passport Office  
Knockmaun House  
42-47 Lower Mount Street  
Dublin 2  
D02 TN83

**24hr recorded information:**

Lo Call 1890 426 800 or 01 679 7600

**General Enquiries:**

Lo Call 1890 426 888 or 01 671 1633  
email: [passportdublin@dfa.ie](mailto:passportdublin@dfa.ie)

**For applicants living in the Munster region only:**

Passport Office  
1a South Mall  
Cork  
T12 TA46

**24hr recorded information:**

Lo Call 1890 426 800

**General Enquiries:**

Lo Call 1890 426 900 or 021 494 4700  
e-mail: [passportcork@dfa.ie](mailto:passportcork@dfa.ie)  
Website: [passport.ie](http://passport.ie)

**For information relating to the Passport Express service, please contact An Post:**

An Post Customer Services: **01 705 7600**  
Website: [anpost.ie](http://anpost.ie)

# Have your passport delivered to your door with Passport Express.

It is the quickest, smartest and most cost effective way to get your passport and is available to you locally at over 1,100 Post Offices nationwide.



## What are the benefits of Passport Express?

- Passport Express is a 15 working day service. It is the quickest and most transparent way to apply for a passport through the post.
- Passport Express is cost effective.
- Time is saved by avoiding travel to any of the Passport Service's public offices in Cork and Dublin. Instead, this service is readily available at your local Post Office.
- The delivery of your application and passport can be tracked through the An Post website.
- The receipt and progress of passport applications can be tracked separately through the Passport Service's website **passport.ie**. To do this, you will need your application number.
- All applications received by the Passport Service through Passport Express are given priority handling.